



Learning Today, Leading Tomorrow

Bishops Down Primary and Nursery School

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13th March 2024

Dear Parents and Guardians

Parent Consultations – Reception, Year 2 to Year 6

We will shortly be conducting **Parent Consultations**. The dates and times for each year group are listed below. These are to give parents an update on their child's progress based on their Spring Term assessments.

We understand some parents find it challenging to attend in person and therefore we use a hybrid approach whereby parents and guardians are able to choose between attending their appointment in person, or opting for a virtual appointment. Please choose which option will work best for you and your family in advance and book the correct slot accordingly.

The bookings will be open from 12 noon, Friday 15th March.

You book your appointment by firstly logging into School Gateway. Select Useful Links, select News and Events – this will take you to SchoolCloud. Enter parent and child details and click the log in button where you will be able to select your preferred slot. If you are new and are having problems signing up to School Gateway you can find information via the link below.

[Communication/Payments - School Gateway \(bishopsdownprimary.org\)](http://www.bishopsdownprimary.org)

<u>Date</u>	<u>Year Groups</u>	<u>Appointment Times</u> (10 minute intervals)	<u>In Person or Virtual</u>
Tuesday 16 th April	Reception, Years 2-6	3.30pm to 7pm	Virtual
Thursday 18 th April	Reception, Years 2-6	3.30pm to 7pm	In person

Appointments are ten minutes long and are an opportunity to discuss your child's wellbeing, progress, attainment and attendance with their class teacher.

If you book an in person appointment, please report to the school office a few minutes before your appointment time.

Kind regards,

Mrs R Bettles and Mrs E Lightbody
Acting Headteachers



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