



Bishops Down Primary and Nursery School

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*Learning Today, Leading Tomorrow*

Headteacher: Mrs C Owen

1<sup>st</sup> May 2019

Dear Parents and Guardians,

**Year Four trip to Imperial War Museum, London on 23<sup>rd</sup> May 2019.**

We are pleased to confirm that Year Four will have the exciting opportunity to take a trip to London, visiting the Imperial War Museum. This trip will take place on **Thursday 23<sup>rd</sup> May** and will form our fantastic finish to our WW1 topic. We believe the trip will be hugely beneficial for the children, giving them new insight to this period and allowing them to access artefacts, images and stories from World War 1.

In the book we are studying this term, our main character, Alfie, begins working as a shoeshine boy in a busy London station. He sees the comings and goings of day-to-day station life and is particularly interested in watching the soldiers step onto the train to embark on their journey to the war. The train and station play a large part in the story and with this in mind, we wanted our school trip to include a train journey.

We have tickets booked with Southeastern Railways for a train to and from London Waterloo and will walk the short 15 minutes between Waterloo and the Imperial War Museum.

The outward train departs from Tunbridge Wells Station at 9.21am arriving in London just after 10am. Please ensure your child is outside Tunbridge Wells Station (ticket office side, opposite The Range) by **9.05am** to give us enough time to register the children before boarding the train.

The return journey leaves London just before 3pm and arrives at Tunbridge Wells Station at 3.38pm. Please collect your child from outside Tunbridge Wells Station (ticket office side, opposite The Range) at **3.40pm** where they will be signed out.

If you know your child is being collected by someone other than yourself, you must inform the office through email **by midday on Wednesday 22<sup>nd</sup> May**. The teachers will have a list of any children going home with someone else and dismiss them accordingly. ***If you do not inform the office, your child will not be allowed to go home with another parent.***

If the train is delayed by more than ten minutes, we will phone the school who will inform you. Alternatively, you may wish to keep an eye on the live train times via the railway website.

The children will need to bring appropriate clothing for the weather conditions and be in **full school uniform**. We also ask that the children bring a packed lunch with them, as we will be having lunch in the museum's lunchroom. They will also need two drinks (no fizzy drinks, cans or glass bottles) and a small snack. **Please do not send any sweets or any food containing nuts.** Your child can bring with them a book for the train if they wish, but no electronics or phones. The museum operates a strict policy on unattended baggage and are unable to provide us with an area to store our lunches. Therefore, please ensure your child's lunch etc. is kept in a backpack, which your child can carry with them throughout the day. They will need to take sole responsibility for this.

For our trip, we need three parent helpers. Please email Mrs Bettles using the office email address ([office@bishops-down.kent.sch.uk](mailto:office@bishops-down.kent.sch.uk)) if you would like to help and join us on our exciting trip. We will confirm to parent helpers by email.

The total cost of the trip is £193.75 and we are asking for a voluntary contribution of £6.25 per child. You are not obliged to contribute and no child will be excluded on financial grounds. However, if we cannot raise the total amount, the trip may have to be cancelled. If there are any difficulties in paying this amount, please see Mrs Owen. **Please pay using School Gateway, which enables parents to pay online, by Thursday 16<sup>th</sup> May at the latest.**

Thank you for your support.

Kindest regards,

*Rachael Cowen RBettles*

Ms Cowell and Mrs Bettles