

Joanne Sheldon

From: Bishops Down Primary School <SC8862490a@schoolcomms.com>
Sent: 06 November 2023 18:01
To: Joanne Sheldon
Subject: Parent Consultations Autumn Term

Dear Parents and Guardians

Parent Consultations Autumn Term – Nursery to Year 6

We will shortly be conducting our Term 2 **Parent Consultations**. The dates and times for each year group are listed below.

We use a hybrid approach to parent consultations whereby parents and guardians are able to choose between attending their appointment in person, or opting for a virtual appointment. Please choose which option will work best for you and your family in advance and book the correct slot accordingly.

The bookings will be open from 12 noon, Tuesday 21st November and we will send a reminder.

You book your appointment by firstly logging into School Gateway. Select Useful Links, select News and Events – this will take you to SchoolCloud. Enter parent and child details and click the log in button where you will be able to select your preferred slot. If you are new and are having problems signing up to School Gateway you can find information via the link below.

[Communication/Payments - School Gateway \(bishopsdownprimary.org\)](https://www.bishopsdownprimary.org/communication/payments-school-gateway)

<u>Date</u>	<u>Appointment Times</u> (10 minute intervals)	<u>In Person or Virtual</u>
Tuesday, 28 th November	3.30pm to 4.50pm	In Person
Tuesday, 28 th November	5.20pm to 6.20pm	Virtual
Thursday, 30 th November	3.30pm to 4.50pm	Virtual
Thursday, 30 th November	5.20pm to 6.20pm	In Person

Appointments are ten minutes long and are an opportunity to discuss your child's wellbeing, progress, attainment and attendance with their class teacher.

If you book an in-person appointment, please report to the school office a few minutes before your consultation appointment.

Kind regards,

Mrs R Bettles and Mrs E Lightbody
Acting Headteachers



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