



Learning Today, Leading Tomorrow

Bishops Down Primary School
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Headteacher: Mrs C Owen

10th July 2018

Dear Parents and Guardians

Changes to Nourish Payments and Price Increase

From Tuesday 4th September 2018, all payments to Nourish for school dinners will be made via School Gateway. The current payment system will be redundant from Tuesday 24th July 2018.

The cost of a school meal will increase from £2.20 to **£2.25**.

For children entitled to Universal Infant Free School Meals (those in **years R – 2**), the system will not change. You do not need to book your meals or make any payments.

For children who are required to pay for their meals (those in Nursery and **years 3 – 6**), you will need to book and pay for your child's lunch by 7.30am on the day you would like them to eat. Bookings and payments can still be made in advance.

Your child's current balance will show on School Gateway at some point during the school summer holidays. All debts will need to be cleared before you book and pay for your child to have any future lunches.

On any specific day, if a lunch has not been paid for and your child hasn't brought in a packed lunch, you will be contacted and asked to bring one in to school for your child. Otherwise Nourish are able to provide a **basic** packed lunch which will still be payable.

We need to take a firm line on debts because the school simply cannot afford to pay for your child's lunch if you refuse to or you forget. We also need to cut down on the amount of administration time spent chasing debts. This is time that is better spent elsewhere within the school.

I attach the instructions on how to download the School Gateway App.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Clare Owen'.

Clare Owen
Headteacher