



Learning Today, Leading Tomorrow

Bishops Down Primary School

Rydal Drive  
Tunbridge Wells  
Kent, TN4 9SU  
01892 520114

office@bishops-down.kent.sch.uk  
www.bishopsdownprimary.org

Headteacher: Mrs C Owen

14<sup>th</sup> May 2018

Dear Parents and Guardians,

**Year 1 visit to Tilgate Nature Centre, Crawley on Thursday 28<sup>th</sup> June 2018**

Year 1 are planning a trip to Tilgate Nature Centre, Crawley, on Thursday 28<sup>th</sup> June 2018. The day will include an animal encounter session, as well as time in the nature reserve. This trip ties into our learning journey 'All Creatures Great and Small'.

The total cost of the visit is £445.00 for 30 pupils, which covers the cost of admission to the nature reserve and the animal encounter session, plus the cost of coach travel. Please indicate on the slip if you are willing to make a voluntary contribution of **£14.83** for your child. You are not obliged to contribute and no child will be excluded on financial grounds. However, if we cannot raise the total amount, the trip may have to be cancelled. If there are any difficulties in paying this amount, please see Mrs Owen. **We would like you to make payments using our 'ParentPay' account which enables parents to pay online.**

As your child is entitled to Universal Free School Meals, please indicate on the reply slip if you will be providing a packed lunch for your child, or if you wish the school to provide a packed lunch.

**Please note:**

- Arrive at school at 8.45am. We will be walking to the coach at 9am.
- Normal collection time from the classroom at 3.15pm.
- ***ALL children must be collected from the classroom for safety reasons and will not be allowed to leave their class when walking back to school from the coach even if parents are there to collect – Thank you.***
- Children to wear school uniform, sensible shoes, a waterproof coat, wellington boots if rain is forecast or sun hat and sun cream if sunshine is forecasted.
- Parent helpers will be required.

Please return the reply slip by **Thursday 7th June 2018**. If you are able to help please indicate this on the form.

Kind regards,

Mrs Parks  
Year 1 Teacher

**Year 1 visit to Tilgate Nature Centre on 28<sup>th</sup> June 2018**

Child's Name..... (Please print)

I have paid a voluntary contribution of £14.83 using ParentPay, reference .....

I will provide my child with a packed lunch **OR**

I would like the school to provide my child with a packed lunch on this day. Please fill my child's sandwich with:

Tuna/Cheese/Ham (please circle one choice)

I am able to help on the day of this trip. **I understand that I will only be contacted if my help is needed.**

Signed..... Date.....