



Learning Today, Leading Tomorrow

Bishops Down Primary School

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www.bishopsdownprimary.org

Headteacher: Mrs C Owen

22nd March 2017

Dear Parents and Guardians,

School Lunches

I have received an extensive list of children who owe money for their lunches from Independent Catering. Your child's lunch account should always be in credit, as it is the school's policy that all meals should be paid for in advance.

I am therefore asking all parents to log in and check your child's sQuid account to ensure that they are not in debt and that there are sufficient funds to allow your child to have further lunches if they so wish.

Please note that there is an option in sQuid, which enables you to manage Automatic Top up payments, by selecting the 'Manage Auto Top up' button. This allows your child's account to be topped up automatically with a chosen amount, when the balance falls below a certain level.

Parents whose child has a debt of £10 or more, will be receiving a separate letter from Independent Catering, sent home with their child.

Can all amounts owing be sorted out a.s.a.p. or we will be asking that your child brings in a packed lunch until such time as the debt is cleared.

Should you have any queries relating to any lunch transactions, please contact Independent Catering directly by email at unit57independentcatering@hotmail.com

Yours sincerely,

Deborah Norman
Bursar